

**INEEL WATER INTEGRATION PROJECT MEETING MINUTES**  
**Wednesday, January 30, 2002**

**Attendees:**

<b>Name</b>	<b>Organization</b>	<b>E-Mail Address</b>
Janice Brown	BBWI	<a href="mailto:browjm@inel.gov">browjm@inel.gov</a>
Paul Wichlacz	BBWI	<a href="mailto:plw@inel.gov">plw@inel.gov</a>
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Susan Prestwich	DOE-ID	<a href="mailto:prestwsm@id.doe.gov">prestwsm@id.doe.gov</a>
Alan Yonk	BBWI	<a href="mailto:yonkak@inel.gov">yonkak@inel.gov</a>
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Brad Bugger	DOE-ID	<a href="mailto:buggerbp@id.doe.gov">buggerbp@id.doe.gov</a>
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Joe Rousseau	USGS	<a href="mailto:jprousse@usgs.gov">jprousse@usgs.gov</a>
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**Previous Week's Meeting Notes**

Comments were solicited on the previous week's meeting notes. The only comment received was that the phone participants had not received the notes. Al Yonk indicated that he would e-mail them to the call-in participants.

**30-Day Look Ahead Schedule and the Action Tracking Log**

The 30-Day Look Ahead Schedule and the Action Tracking Log were distributed for comments. There were no comments on either document. Susan Prestwich asked about the status of Jeff Perry's commitment to draft a revised charter for the board that will allow it to serve in more of a decision-making and approval capacity. Jeff had committed to having this draft completed by February 1. There was no status available at the time of this week's meeting and this will be a discussion item at the next Water Integration Project meeting.

**Press Release on the Project**

Brad Bugger and Jan Brown discussed the press release that had been made about the project earlier in the week. The press release was made to several newspapers, Inside Energy Extra, and several radio stations. An interested NRF staff member attended today's meeting as a result of hearing the radio announcement and another stakeholder wanted to participate in the stakeholder program as a result of seeing the press release announcement.

## **Stakeholder Involvement Activities**

A planning retreat to develop the stakeholder involvement plan will be held February 19-20 at the College of Southern Idaho in Twin Falls. It will be open to the public as noted in the recent press release. Jan Brown passed out the draft invitation letter and the draft agenda for the meeting for comment from the group.

A meeting was held with representatives from the Shoshone-Bannock Tribal Council on Thursday, January 24 to describe the Water Integration Project and to invite the council's participation in project activities. Jeff Perry, Doug Burns, and Brad Bugger presented information to the tribe. The meeting lasted about an hour and a half and seemed to be well received by the council representatives.

Jan Brown provided a discussion on developing a project website. Jan indicated that Karen Hsu, BBWI, is ready to work with us. She estimates that it will take a maximum of 20 hours to set up site and ; 5-10 hours per month maintenance if we're putting up weekly meeting minutes, etc. Jan is will work on a Draft Introduction for the website that will be well circulated for review prior to use. We also need a list of links to other program web pages. The team will shoot for developing the website within two weeks.

## **Uncertainty Prioritization**

Al Yonk presented a brief discussion on the project's plans to hold a value engineering session that will define the criteria to be used for prioritizing the INEEL vadose zone technical uncertainties. The session is planned to last a half day during the week of February 25. A preliminary list of participants in the session has been developed. The criteria will serve as the basis for another value engineering session to be held before April 25 where the uncertainties will be prioritized for use in the INEEL Vadose Zone Roadmap.

## **Next Meeting**

Wednesday, February 6, 1:00 MST